



## ICC Austria Technical Assistance Seminar

# International Standard Banking Practice

## For the Examination of Documents under Documentary Credits

- ◆ Purpose and scope of ISBP
- ◆ Relationship of ISBP to UCP
- ◆ Why the need for a revision and what is new
- ◆ Using ISBP in a bank or corporate capacity
- ◆ A general review of the main changes made in ISBP 745
- ◆ Summary of the essential changes on ISBP 745
- ◆ How are ICC Opinions incorporated in ISBP 745?
- ◆ A detailed walk through the changes.

*With this training  
you earn 6 PDUs.*

**Do you have interesting cases and/or questions for analysis and discussion?**

**Please do send us a short outline at earliest convenience:**

[e.treu@icc-austria.org](mailto:e.treu@icc-austria.org)

**Monday, 5th October 2015**

**9.00am – ca. 4pm**

Imperial Riding School Renaissance Vienna Hotel

Ungargasse 60; 1030 Vienna

## Target Group

- ◆ Exporters & Importers
- ◆ International Bankers
- ◆ Credit Professionals & Trade Consultants
- ◆ Experts in trade finance - manufacturers, traders
- ◆ Sales & Purchasing Managers
- ◆ Trade and supply chain finance experts
- ◆ Carriers & Logistics Managers
- ◆ In-house counsels

## Background/Objective

Knowledge of the latest – 2013 – International Standard Banking Practice (ISBP) for the Examination of Documents under Letters of Credit is a **must** for all international L/C experts.

ISBP Publication 745 is the most up-to-date aid for the examination of documents under documentary credits made subject to the Uniform Customs and Practice for Documentary Credits (UCP 600) – ICC's most widely used rulebook on documentary credits.

The 2013 edition of ISBP covers all aspects of L/C practices, takes the "Opinions" since 2007 in to account, and the updates, amendments, and extensions of the 2007 ISBP revision, but also features handling of not previously covered documents, such as Beneficiary Certificate, Non-negotiable Sea Waybill, Analysis, Inspection, Health, Phytosanitary, Quantity & Quality certificates

The purpose of this seminar is to provide participants an overview of the practices that have evolved over recent years and its implementation into international practice. ISBP details banking practices that are to be applied when dealing with documentary credits, and demonstrates how the principles and content of UCP 600 are to be integrated into day-to-day practice.

## Speakers

**Gabriele Katz**, Director, Deutsche Bank AG, Germany. She is in charge in Global Transaction Banking in Product Management for the Documentary Trade Business for Europe and MENA. She has a more than 25 years' experience in the documentary and guarantee business.

After her apprenticeship at Deutsche Bank AG, Freiburg, Germany she earned a degree as Bankfachwirt from the Bankakademie in Germany and also is certified as a training supervisor of the Chamber of Industry and Commerce, Düsseldorf, Germany. She is also member of the National Committee of the ICC Banking Commission in Germany.

**Tatiana Shalashnikova**, graduated from Financial Academy, Moscow; member of ICC Banking Commission on technique and practice since 2000, Member of Banking Commission ICC Russia; member of working group for translation of UCP 600 into Russian: Since 1997 with ZAO Raiffeisenbank in Russia in Trade Finance area, started as a Manager of Documentary Business Unit and build up Trade Finance Division (Letters of Credit, guarantees and factoring) Executive Director, Division Head since 2007. Before that had work experience in documentary business (trade services, documentary credits) with Societe Generale, London and Moscow (Banque Societe Generale Vostok) 1993-1996

## Publications

On request we will provide you with our complete list of publications!

Publ. Nr.	Language	Title	€
745 ED	EN/DE	ISBP - International Standard Banking Practice 2013 revised Edition	38,00
745	EN	ISBP - International Standard Banking Practice 2013 revised Edition	25,00
600	EN	Uniform Customs and Practice for Documentary Credits (UCP 600)	25,00

**All prices additionally 10 % postage and packaging and 10% VAT**

**more publications: [www.icc-austria.org](http://www.icc-austria.org) – Publikationen**

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## Programme

<b>General principles</b>	<ul style="list-style-type: none"> <li>○ Abbreviations</li> <li>○ Certificates, Declarations and Statements</li> <li>○ Copies of transport documents – by UCP art. 19 – 25</li> <li>○ Correction and alteration</li> <li>○ Courier receipt, post receipt etc. - in respect to the sending of documents</li> <li>○ Dates</li> <li>○ Documents and the need for completion of a box, field or space</li> <li>○ Expressions not defined in UCP 600</li> <li>○ Language</li> <li>○ Mathematical calculations</li> <li>○ Misspellings or typing errors</li> <li>○ Multiple pages and attachments or riders</li> <li>○ Non-documentary conditions and conflict of data</li> <li>○ Originals and copies</li> <li>○ Shipping marks</li> </ul>
<b>Drafts and calculation of maturity dates</b>	<ul style="list-style-type: none"> <li>○ Issuance</li> <li>○ Drawing</li> <li>○ Amounts</li> <li>○ Correction and alterations</li> <li>○ Drafts drawn on the applicant</li> </ul>
<b>Invoices</b>	<ul style="list-style-type: none"> <li>○ Title and Issuer of an invoice</li> <li>○ Description of the goods, services etc.</li> <li>○ other general issues</li> </ul>
<b>Transport Documents</b>	<ul style="list-style-type: none"> <li>○ Issuance, carrier, identification of the carrier and signing of transport documents</li> <li>○ On-board notation,</li> <li>○ port of loading – port of discharges</li> <li>○ Correction and alterations in a transport document</li> <li>○ Indication of name and address of delivery agent at destination</li> <li>○ Freight and additional costs</li> </ul>
<b>Insurance Document and coverage</b>	<ul style="list-style-type: none"> <li>○ Issuance</li> <li>○ Dates</li> <li>○ Risks to be covered</li> <li>○ Insured partly and endorsement</li> <li>○ General terms and condition of an insurance document</li> </ul>
<b>Certificate of origin, Packing list, and Weight list</b>	<ul style="list-style-type: none"> <li>○ Basic requirements and fulfilling its function</li> <li>○ Issuer</li> <li>○ Content</li> </ul>
<b>Beneficiaries certificate</b>	<ul style="list-style-type: none"> <li>○ Basic requirements and fulfilling its function</li> <li>○ Signing of a beneficiary's certificate</li> <li>○ Content of a beneficiary's certificate</li> </ul>
<b>Analysis, Inspection, Health, Phytosanitary, Quantity and Quality certificates</b>	<ul style="list-style-type: none"> <li>○ Basic requirements and fulfilling its function</li> <li>○ Signing of a certificate</li> <li>○ Content of a certificate</li> </ul>

## Registration Form

### ICC Austria Technical Assistance Seminar on ISBP

Imperial Riding School Renaissance Vienna Hotel

Ungargasse 60; 1030 Vienna

Mail or Fax to:

ICC Austria – International Chamber of Commerce  
Wiedner Hauptstrasse 57, 1040 Vienna-Austria

Mrs. Cennet Kacan

@ E-Mail: [c.kacan@icc-austria.org](mailto:c.kacan@icc-austria.org)

☎ Tel.: +43-1-504 83 00-3718

☎ Fax: +43-1-504 83 00-113718

### Participant Information

Family Name: ..... First Name: ..... ☐ Mr. ☐ Mrs.

Organisation / Company: .....

Address: .....

Postal Code, City: ..... Country: .....

E-Mail: ..... Telephone: .....

Job Title / Position : .....

### Invoice data

Organisation / Company: .....

VAT Number (obligatory for invoicing for European participants): .....

Address: .....

Postal Code: ..... City: .....

Country: .....

\* Obligatory for invoicing participants from EU member states

### Registration – closing date September 25, 2015

	Oct 5, 2015	Oct 6, 2015	Oct 7 - 8, 2015	Oct 9, 2015
I want to register for:	ISBP <input type="checkbox"/>	Compliance and KYC in Trade Finance <input type="checkbox"/>	EBRD & ICC Austria Case Studies on Documentary Credits & Forfaiting <input type="checkbox"/>	EBRD & ICC Austria Case Studies on Factoring <input type="checkbox"/>
Regular Fee	EUR 560,-- (plus 20% VAT)	EUR 560,-- (plus 20% VAT)	EUR 990,-- (plus 20% VAT)	EUR 560,-- (plus 20% VAT)

Package Prices: 4 or 5 days – 10% discount

Please transfer the course fees after receipt of invoice free of charges for ICC Austria to:

UniCredit Bank Austria, Vienna - Austria

IBAN: AT88 1100 0016 4633 2500 / BIC/SWIFT: BKAUATWW

The package price will also apply if two (or more participants) from the same institute register at the same time for different events!  
**Once confirmed by ICC Austria, your registration is legally binding! The regular fee shall be paid within two weeks from receipt of invoice, in case of late registration verifiably before the event starts!**

**Materials**

Please provide the documentation

☐ on a USB-Device \*☐ printed in a folder☐ both for EUR 20,-- \*\*

\* No computers, no connection for power supply, no Internet access available \*\* incl. VAT (EUR 16.67 + 20% VAT) price per event

**Visa information** (only fill in if you need a visa)

**Visa applications must be made at the Austrian embassy or consulate in your country of residence well in advance!**  
**It takes 4 - 6 weeks to get the visa – please contact your local Austrian Embassy early on.**

For visa letter please send us your passport details:

Full name .....

Passport number .....

Date of birth .....

Date of issue and expiry .....

Alternately, send us a copy of your passport.

**Hotel information**

We will provide a list of hotels close to the conference venue as soon as possible.

**Cancellation Policy****A full refund will only be given for cancellations received up to 20 working days before the event.**

Cancellations must be made in writing. Should you be unable to attend you can nominate a colleague as replacement.

.....  
Date.....  
Signature