

The new 2013 **International Standard Banking Practice**

for the Examination of Documents under **Documentary Credits**

With this conference you earn
12 PDUs

The latest version of the ISBP reflects international practice as agreed by the membership of the ICC Banking Commission. It takes into account the ICC Opinions that have been approved since 2007, and provides a more extensive coverage of the practices that are recognised on a global basis.

The latest version includes coverage of documents NOT covered in previous editions of ISBP, namely ...

- **Packing & Weight List,**
- **Beneficiary Certificate,**
- **Non-negotiable Sea Waybill,**
- **Analysis, Inspection, Health and Phytosanitary Certificates &**
- **Quantity and Quality Certificates**

Do you have interesting cases and/or questions for analysis and discussion?

Please do send us a short outline at earliest convenience

Do not miss the opportunity to meet and discuss with the ISBP drafting group members:

Gary Collyer, Chairman, ISBP Drafting Group; René Müller, Zurich;

**Wednesday and Thursday,
October 9th and 10th, 2013**

9.00 a.m. – 5.00 p.m.

Registration starts at 8.15 a.m.

Hilton Vienna, Am Stadtpark 1, 1030 Vienna, Austria

Who should attend ?

- Letter of Credit specialists in banks & corporates
- Export-Import Managers
- Shipping & Logistics Managers
- In-house counsels

Purpose of this conference

Knowledge of the latest – 2013 – International Standard Banking Practice (ISBP) for the Examination of Documents under Letters of Credit is a *must* for all international L/C experts. ISBP Publication 745 is the most up-to-date aid for the examination of documents under documentary credits made subject to the Uniform Customs and Practice for Documentary Credits (UCP 600) – ICC's most widely used rulebook on documentary credits.

The purpose of this two-day conference is to provide participants an overview of the practices that have evolved over recent years and its implementation into international practice. ISBP details banking practices that are to be applied when dealing with documentary credits, and demonstrates how the principles and content of UCP 600 are to be integrated into day-to-day practice. This it achieves by providing detailed practices to be adopted and applied when working with different trade documents including invoices, transport documents, insurance documents, and certificates of origin. The ISBP also provides coverage of documents not specifically mentioned in UCP.

We bring together experienced international practitioners that deal with L/Cs on a daily basis. We seek to highlight hands-on, pragmatic solutions to problems faced in daily business. Our unique combination of lecturers, panellists and attendees meet, network, exchange ideas and solve mutual problems in each of their own businesses.

The two-day event will also provide an opportunity for delegates to put the content of the ISBP to good use in case studies and group work looking at various questions faced when handling documentary credits. Ample time will also be afforded for discussion and debate on the content, to remove any doubts or concerns with any of the wording.

For International Letters of Credit Experts – Vienna is the place to meet!

Speakers

- **Gary Collyer**, UK, Managing Director of Collyer Consulting LLP; Chair UCP 600 Drafting Group
- **René Müller**, Product Expert, L/C-D/C, Credit Suisse A.G., Switzerland

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|---|---|
| General principles | <ul style="list-style-type: none"> ○ Certificates, Declarations and Statements ○ Copies of transport documents – covered by UCP articles 19 – 25 ○ Correction and alteration ○ Courier receipt, post receipt etc. - in respect to the sending of documents ○ Dates ○ Documents and the need for completion of a box, field or space ○ Documents for which the UCP 600 transport articles do not apply ○ Expressions not defined in UCP 600 ○ Issuer of documents ○ Language ○ Mathematical calculations ○ Misspellings or typing errors ○ Multiple pages and attachments or riders ○ Non-documentary conditions and conflict of data ○ Originals and copies ○ Shipping marks ○ Signatures ○ Title of documents and combined documents |
| Drafts and calculation of maturity dates | <ul style="list-style-type: none"> ○ Maturity dates ○ Banking days, grace days, delays in remittance ○ Drawing and signing ○ Amounts ○ Endorsement ○ Drafts drawn on the applicant |
| Invoices | <ul style="list-style-type: none"> ○ Issuer of an invoice ○ Description of the goods, services etc. ○ Installation drawings of shipment |
| Transport Document covering at least two different modes of transport, Bill of lading, Non-negotiable sea waybill, Charter Party Bill of Lading, Air transport document, and Road, Rail or inland waterway transport documents | <ul style="list-style-type: none"> ○ Issuance, carrier, identification of the carrier and signing of a multimodal transport documents ○ On-board notation, date of shipment, date of receipt, dispatch, taking in charge, port of loading ○ Place of final destination, port/airport of discharge ○ Original multimodal transport document ○ Consignee, order party, shipper and endorsement, notify party ○ Transshipment, partial shipment and determining the presentation period ○ Clean multimodal transport document ○ Indication of name and address of delivery agent at destination ○ Freight and additional costs ○ Release of goods with more than one multimodal transport document to be surrendered |
| Insurance Document and coverage | <ul style="list-style-type: none"> ○ Issuer, signing and original of an insurance document ○ Dates ○ Amount of cover and percentage ○ Risks to be covered ○ Insured partly and endorsement ○ General terms and condition of an insurance document ○ Insurance premium |
| Certificate of origin, Packing list, and Weight list | <ul style="list-style-type: none"> ○ Basic requirements and fulfilling its function ○ Issuer ○ Content |
| Beneficiaries certificate | <ul style="list-style-type: none"> ○ Basic requirements and fulfilling its function ○ Signing of a beneficiary's certificate ○ Content of a beneficiary's certificate |
| Analysis, Inspection, Health, Phytosanitary, Quantity and Quality certificates | <ul style="list-style-type: none"> ○ Basic requirements and fulfilling its function ○ Signing of a certificate ○ Content of a certificate |

Registration form

The new ISBP
Hilton Vienna, Am Stadtpark 1, 1030 Vienna, Austria

Mail or Fax to:

ICC Austria – International Chamber of Commerce
 Wiedner Hauptstrasse 57, 1040 Vienna-Austria

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Participant Information Mr. Mrs.

Family Name: First Name:

Organisation / Company:

Address:

City, Postal code: Country:

Telephone: Fax:

E-Mail: Job Title / Position:

Invoice data

Organisation / Company:

VAT Number:*

Address:

City, Postal code: Country:

* obligatory for invoicing participants from EU member states

Registration – closing date Oct 4, 2013

	Oct 9 th and 10 th 2013
I want to register for:	The New ISBP-A user's guide <input type="checkbox"/>
Regular fee	EUR 940,- (plus 20% VAT)

Once confirmed by ICC Austria, your registration is legally binding !
The regular fee shall be paid within two weeks from receipt of invoice
- in case of late registration verifiably before the Conference starts !

Registration form**Cancellation Policy**

A full refund will only be given for cancellations received up to 16 working days before the event. Cancellations must be made in writing. Should you be unable to attend you can nominate a colleague as replacement.

Visa information (only fill in if you need a visa)

For visa letter please send us your passport details:

Full name

Passport number

Date of birth

Date of issue and expiry

or a copy of your passport.

Hotel information

After we receive your registration, you will get a confirmation in which you will also find a list of hotels close to the conference venue and offer special rates for our participants. We advise you to make your hotel reservations in one of the recommended hotels as soon as possible, as the demand in autumn is usually very high.

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Date

.....
Signature

Information about ICC Austria - *The world business organization*

ICC Austria assists its members in their daily questions around:

- Bank Guarantees, Letters of Credit
- Foreign trade and law, import-export contracts, International trade terms and conditions, Incoterms
- Dispute prevention, dispute resolution and arbitration
- Prevention of commercial crime, corruption, counterfeiting, investment fraud, shipping fraud
- International negotiations in the light of cross cultural differences